PHARMACY DATA MANAGEMENT

USER MANUAL

Version 1.0
September 2001

(Revised April 2006)

Department of Veterans Affairs
VistA Health Systems Design & Development

Revision History

Each time this manual is updated, the Title Page lists the new revised date and this page describes the changes. If the Revised Pages column lists "All," replace the existing manual with the reissued manual. If the Revised Pages column lists individual entries (e.g., 25, 32), either update the existing manual with the Change Pages Document or print the entire new manual.

Date	Revised Pages	Patch Number	Description
04/06	i-iii, 19-19d, 20, 24, 24b, 24e-f, 29	PSS*1*90	HIPAA NCPDP Global Project. In Drug Enter/Edit section: - Added description of a new code ("E") added to the DEA, SPECIAL HDLG field, as well as a list of DEA, SPECIAL HDLG field effects on ePharmacy Billing. - Added description of the new Dispense As Written DAW CODE field and how it is used in ePharmacy Billing. Updated existing Drug Enter/Edit screen capture examples to include the DAW CODE prompt. - Added new screen capture example: Drug Enter/Edit Dispense As Written (DAW) Code Editing. (S. Spense, PM; M. Newman, Tech. Writer)
03/05	i – vi, 3, 20 - 24f, 29, 53, 58a - 58h, 149-152	PSS*1*87	Laser Labels II project. Added *Warning Builder* option and section. Added *Warning Mapping* option and section. Added Warning Label and Gender-Specific Warnings prompts to the *Drug Enter/Edit* option. Added Warning Label Source prompt to the *Pharmacy System Parameters Edit* option. Updated the Table of Contents and Index to reflect the new options. Cleaned up footers, misspelled words, etc. on many pages. (H. Whitley, PM; L. Woodson, Tech. Writer)
01/05	55	PSS*1*59	- Added text about odd schedules and note regarding schedule name of OTHER to Standard Schedule Edit, section 1.15. (S. Templeton, PM, R. Singer, PM, M. Newman, Tech. Writer)
10/04	i, iii, 3, 58a-b, 153	PSS*1*82	- Added *Send Entire Drug File to External Interface* option to menu list. -Added new section for *Send Entire Drug File to External Interface* option. - Updated the Table of Contents and the Index to reflect the new option.

Date	Revised Pages	Patch Number	Description
07/03	i-iii 3, 19-24d 29-30 58	PSS*1*61	- Described functionality change for deriving the DEA, SPECIAL HDLG code. - Added description of changes to Drug Enter/Edit option and included the related screen capture, resulting in pages 19-24 being renumbered to pages 19-24d. - Added new *Controlled Substances/PKI Reports* menu and related reports to the PDM options list, and updated the Table of Contents to reflect this addition. - Noted additional code (F=NON REFILLABLE) for DEA, SPECIAL HDLG field. - Updated screen captures for *Lookup into Dispense Drug File* option to include CS FEDERAL SCHEDULE field in drug details.
04/03	i 10-12a,19-23a,36 23b-24,30 150	PSS*1*68	-Updated the Revision History Page. -Added Non-VA Med messages to the examples in the Enter/Edit Dosages, Drug Enter/Edit, and Edit Orderable Items sections. -Added Non-VA Med examples to the Drug Enter/Edit and Lookup into Dispense Drug File sections. -Updated the index to cover Non-VA Meds.
03/03	i-ii iii iv 1 3 9-12b 19-23b 31 33-38 55 57-58 97-152	PSS*1*47	-Updated the Revision History Pages. -Added *Other Language Translation Setup* option to the table of contents. -Added appendices on Spanish terms to the TOC. -Added information about PDM now allowing users to enter SIG components in another language. -Added *Other Language Translation Setup* to the list of options. -Updated Dosage Form File Enter/ Edit section to show the new *Other Language* options. -Updated Enter/Edit Dosages section to show new Other Language Dosage Name field. -Updated Drug Enter/Edit section to show new Other Language Dosage Name field. -Updated Medication Instruction File Add/Edit section to show Other Language Expansion field. -Updated Medication Route File Enter/Edit section to show new Other Language Expansion field. -Updated Orderable Item Management and Dispense Drug/Orderable Item Maintenance sections to show new Other Language Instructions field. -Updated Standard Schedule Edit section to show Other Language Expansion field. -Added the stand-alone *Other Language Translation Setup* option. -Updated the index. - Added appendices with Spanish equivalents for common terms, moved appendices after the Glossary, and renumbered pages from Glossary through the Index.

Date	Revised Pages	Patch Number	Description
10/02	i, (ii) iii, (iv) 3, (4) 51-52 52a-52b 53, (54) 55, (56) 57, (58) 104a-104b 109-112	PSS*1*55	- Updated this Revision History Page. - Changed Table of Contents to include new menu option. - Added new *Drug Text File Report* option to menu item list. - Updated Drug Text Enter/Edit section to show the new *Drug Text File Report* option. - Added new section for new menu option *Drug Text File Report*. Adding this section changed the section numbering for remaining sections in Chapter 1. - Added Appendix B. - Updated the Index.
09/01	All	PSS*1*38	Added this Revision History Page. Added Patch Release changes and Pharmacy Ordering Enhancements (POE) enhancements edits. Updated manual to comply with current documentation standards.
09/97			Original Release of User Manual

<This page left blank for two-sided printing.>

1.3 Drug Enter/Edit
[PSS DRUG ENTER/EDIT]

The *Drug Enter/Edit* option allows users to make a new Dispense Drug entry into the DRUG file (#50) or to make changes to existing DRUG file (#50) Dispense Drug entries. This option consolidates entries for all Pharmacy packages if the user possesses the proper package key. It will also allow the user to match Dispense Drugs to corresponding NATIONAL DRUG file (#50.6) and Pharmacy Orderable Item entries and to tie the Dispense Drug to a DRUG TEXT file (#51.7) entry. Dispense Drug formulary status is designated via this option and formulary alternatives may be designated for non-formulary Dispense Drug entries.

Dosages created as the result of National Drug File matching or auto creation of dosages may be reviewed and edited via this option.

Outpatient Pharmacy designated Dispense Drug entries may be marked or unmarked as a LAB MONITOR or CLOZAPINE DRUG. This will allow lab values to print on the Outpatient Action Profile for the designated drug and provide lab monitor checks for Clozapine drugs during the medication order entry process.

The *Drug Enter/Edit* option allows the user to enter a dosage in a language other than English. PDM does not translate English terms into another language; instead, it allows the user to enter a translation of a term. If a value has not been entered in the OTHER LANGUAGE DOSAGE NAME field, PDM defaults to the value entered in the LOCAL POSSIBLE DOSAGE field. If no values exist in the LOCAL POSSIBLE DOSAGE and OTHER LANGUAGE DOSAGE NAME fields, the system will not display default values for those fields during CPRS or Outpatient Pharmacy prescription order entry processing. However, when building the SIG, Outpatient Pharmacy will default to the value the user input during order entry.

Patch PSS*1*61 adds a new code "F" for NON REFILLABLE to the DEA, SPECIAL HDLG field of the DRUG file (#50), which will allow sites to mark drugs other than controlled substances or clozapine drugs as NON REFILLABLE.

Patch PSS*1*81 adds a new code "E" to the DEA, SPECIAL HDLG field of the DRUG file (#50) to indicate that the drug is electronically billable. This will allow OTC drugs, supply items, and other drugs that are usually not billable to be marked for electronic billing.

DEA, SPECIAL HDLG field effects on ePharmacy Billing:

- If the DEA, SPECIAL HDLG field contains an "I" (Investigational), "S"(Supply), or "9" (OTC), the drug is NOT billable. However, if the same drug also contains the "E" (electronically billable), the drug becomes BILLABLE.

- If the DEA, SPECIAL HDLG field contains an "M" or "0" (both designating a Compound Drug), the drug is NOT billable. If the same drug contains the "E" (electronically billable), the drug is STILL NOT billable.

- If the DEA, SPECIAL HDLG field is NULL (empty), the drug is NOT billable .

Note that ALL other drugs are billable.

Follow these guidelines to ensure proper electronic billing:

- If an item is to be billed, then there must be an entry in the DEA, SPECIAL HDLG field. It is not necessary to include a numeric value; any value (other than the non-billable codes listed above) will allow ePharmacy to submit a bill.

- Add an "E" to all items that contain "9","I"or "S", but are actually billable. This will most often occur with Insulin and Glucose test strips, which are usually marked with a 9 but are, in fact, billable for most insurance companies.

- Add a non-billable code ("0" (zero), "9", or "M") to all items that should NOT be billed. Specifically, the VA may not disclose any information on the following diseases: HIV, drug abuse, alcohol abuse, or sickle cell anemia. In order to avoid disclosing these diagnoses, it has been decided that the VA will not bill for any drug that is used exclusively or almost exclusively for these conditions. Drugs to mark as non-billable include Antiretrovirals, Disulfiram, Naltrexone, and Methadone for maintenance or detox.

Note: The NDF option, *Rematch/Match Single Drugs*, screens out those items with a DEA, SPECIAL HDLG code of "0", "I", or "M". When sites receive NDF data updates that cause one of these items to be unmatched from NDF, they cannot use the *Rematch/Match Single Drugs* option to rematch if they have added "0", "I", or "M" to drugs like Antiretrovirals, Disulfiram, Naltrexone, or Methadone for maintenance or detox. Sites can either:

1. Rematch to NDF using another option, or
2. Remove the DEA, SPECIAL HDLG code, use the *Rematch/Match Single Drugs* option, and then add the DEA, SPECIAL HDLG code back in.

Patch PSS*1*90 adds a new multiple field to the DRUG file (#50) to store the latest National Drug Code (NDC) numbers that have been dispensed at window as well as by CMOP for a specific division. This way, when the next prescription is entered by the division for the same drug, the last used NDC is automatically retrieved from this new multiple, saved in the PRESCRIPTION file (#52), and sent to the third party payer through ECME. This field is populated automatically and does not require user input. Below is the multiple field and the fields under it:

```
32  NDC BY OUTPATIENT SITE
        .01  -OUTPATIENT SITE
        1   -LAST LOCAL NDC
        2   -LAST CMOP NDC
```

DAW CODE field effects on ePharmacy Billing:

Patch PSS*1*90 adds a new DAW CODE field to the DRUG file (#50). DAW stands for Dispense as Written, and refers to a set of ten NCPDP codes (0-9) that tells third party payers why a brand or generic product was selected to fill a prescription. See table below.

DAW Code	DAW Description
0	No Product Selection Indicated
1	Substitution Not Allowed by Prescriber
2	Substitution Allowed-Patient Requested Product Dispensed
3	Substitution Allowed-Pharmacist Selected Product Dispensed
4	Substitution Allowed-Generic Drug Not in Stock
5	Substitution Allowed-Brand Drug Dispensed as a Generic
6	Override
7	Substitution Not Allowed-Brand Drug Mandated by Law
8	Substitution Allowed-Generic Drug Not Available in Marketplace
9	Other

Since the VA primarily uses generic products, this has not been a major issue to date. The DAW CODE field default is 0, which means the physician did not specify whether to dispense a generic or brand name product. We anticipate getting some rejections from third parties for cases where we still dispense branded products, even though a generic is available in the marketplace. Our use of Coumadin® instead of generic Warfarin is one example.

DAW codes are typically set for individual prescriptions, but can be set at the DRUG file (#50) level as well. An example scenario of each is given below.

Example: Setting the DAW CODE at the Prescription Level
If you are informed that a prescription for Coumadin® was rejected for DAW reasons, you might try changing the DAW CODE of the prescription and resubmitting. The change can be made through the *Patient Prescription Processing* option or the *Edit Prescriptions* option in Outpatient Pharmacy V. 7.0. The DAW CODE will display for ePharmacy prescriptions. For original fills, this information can be edited by selecting screen field 21. For refills, the user must select screen field 20 (Refill Data), then select the refill number to be edited; the "DAW CODE:" prompt displays after the "DIVISION:" prompt. In the case of the Coumadin® reject, you may try changing the field to a 5 or a 1, then resubmitting to see if the claim gets processed. Both 5 and 1 are appropriate choices for the VA setting. Whether or not a claim will get rejected for these reasons and which code to use will vary from third party to third party. We are using brand name products, but are not charging for brand name products. The most common DAW codes are explained as follows:
#1: Physician stipulates that a particular brand be used.
#5: A brand name product is dispensed even though a generic product exists. Patient will be charged at the generic price.

Example: Setting the DAW CODE at the Drug File Level

If you are told that almost every prescription for Coumadin® is being rejected, you may choose to make the change at the DRUG file (#50) level. Editing the DAW Code field in the DRUG file (#50) for the Coumadin® entry will make a global change, such that each ePharmacy prescription filled for that product will use the DAW code you specify.

Note: Ask your Pharmacy ADPAC to make the change at the DRUG file (#50) level.

When using the *Drug Enter/Edit* option, a warning message is displayed if a discrepancy is found between the CS FEDERAL SCHEDULE field of the VA PRODUCT file (#50.68) and the DEA, SPECIAL HDLG field of the DRUG file (#50). The warning message says, "The CS Federal Schedule associated with this drug in the VA Product file represents a DEA, Special Handling code of XX", where XX is the DEA, SPECIAL HDLG code mapped to corresponding CS FEDERAL SCHEDULE code defined as follows (schedule I, IV and V are identical):

	CS FEDERAL SCHEDULE	DEA, SPECIAL HDLG
Schedule I narcotics	1	1
Schedule II narcotics	2	2A
Schedule II non-narcotics	2n	2C
Schedule III narcotics	3	3A
Schedule III non-narcotics	3n	3C
Schedule IV narcotics	4	4
Schedule V narcotics	5	5

<This page left blank for two-sided printing.>

Example 1: Drug Enter/Edit

```
Select Pharmacy Data Management Option: DRUG
    1     Drug Enter/Edit
    2     Drug Interaction Management
    3     Drug Text Enter/Edit
CHOOSE 1-3: 1  Drug Enter/Edit

Select DRUG GENERIC NAME: PROPRA
    1    PROPRANOLOL 10MG S.T.          CV100
    2    PROPRANOLOL 40MG S.T.          CV100
    3    PROPRANOLOL 80MG S.T.          CV100
    4    PROPRANOLOL TABS,80MG.PINACIDIL STUDY          STUDY DRUG

CHOOSE 1-4: 2  PROPRANOLOL 40MG S.T.        CV100

*****************************************************************************
This entry is marked for the following PHARMACY packages:
 Outpatient
 Unit Dose
 Non-VA Med
GENERIC NAME: PROPRANOLOL 40MG S.T.  Replace
VA CLASSIFICATION: CV100//<Enter>
DEA, SPECIAL HDLG: 6P//<Enter>
NATIONAL FORMULARY INDICATOR: YES
LOCAL NON-FORMULARY: <Enter>
VISN NON-FORMULARY: <Enter>
Select DRUG TEXT ENTRY: <Enter>
Select FORMULARY ALTERNATIVE: <Enter>
Select SYNONYM: 000719179613// <Enter>
  SYNONYM: 000719179613//<Enter>
  INTENDED USE: DRUG ACCOUNTABILITY// <Enter>
  NDC CODE: 000719-1796-13// <Enter>
Select SYNONYM: <Enter>
MESSAGE: <Enter>
RESTRICTION: <Enter>
FSN: 6505-00-221-3393A//<Enter>
NDC: 719-1796-13// <Enter>
INACTIVE DATE: <Enter>
WARNING LABEL SOURCE is 'NEW'.
The following WARNING LABEL may continue to be used for a limited time for some
external interfaces.
WARNING LABEL: <Enter>


Current Warning labels for PROPRANOLOL 40MG S.T.
Labels will print in the order in which they appear for local and CMOP fills:


13N  It is very important that you take or use this exactly as directed.  Do
not skip doses or discontinue unless directed by your doctor.


9N  Some non-prescription drugs may aggravate your condition.  Read all labels
carefully.  If a warning appears, check with your doctor.


Pharmacy fill card display: DRUG WARNING 13N,9N
NOTE: Because the NEW WARNING LABEL LIST field is empty, the warnings above
are the warnings that our national data source distributes for this drug.

Would you like to edit this list of warnings? N// <Enter>  O
ORDER UNIT: BT// <Enter>
PRICE PER ORDER UNIT: 50.34//<Enter>
DISPENSE UNIT: <Enter>
DISPENSE UNITS PER ORDER UNIT: 1000// <Enter>
PRICE PER DISPENSE UNIT: 0.050
DAW CODE: 0// <Enter> - NO PRODUCT SELECTION INDICATED


    points to PROPRANOLOL HCL 40MG TAB in the National Drug file.


This drug has already been matched and classified with the National Drug
file. In addition, if the dosage form changes as a result of rematching,
you will have to match/rematch to Orderable Item.
```

Example 3: Drug Enter/Edit   Editing Local Possible Dosages and Orderable Item

```
Select Pharmacy Data Management Option: DRUG
    1     Drug Enter/Edit
    2     Drug Interaction Management
    3     Drug Text Enter/Edit
CHOOSE 1-3: 1  Drug Enter/Edit

Select DRUG GENERIC NAME:    CLOTRIMAZOLE 1% TOP CREAM-15         DE102
15GM-DISP BY GM
          ...OK? Yes// <Enter>  (Yes)

*************************************************************************
This entry is marked for the following PHARMACY packages:
 Outpatient
 Unit Dose
 Ward Stock
 Non-VA Med
GENERIC NAME: CLOTRIMAZOLE 1% TOP CREAM-15  Replace <Enter>
VA CLASSIFICATION: DE102// <Enter>
DEA, SPECIAL HDLG: 6P// <Enter>
NATIONAL FORMULARY INDICATOR: YES
LOCAL NON-FORMULARY: <Enter>
VISN NON-FORMULARY: <Enter>
Select DRUG TEXT ENTRY: <Enter>
Select FORMULARY ALTERNATIVE: <Enter>
Select SYNONYM: CLOTRIMAZOLE 1% TOP CREAM-15 // <Enter>
  SYNONYM: CLOTRIMAZOLE 1% TOP CREAM-15 Replace <Enter>
  INTENDED USE: <Enter>
  NDC CODE: <Enter>
Select SYNONYM: <Enter>
MESSAGE: 15GM-DISP BY GM*           Replace <Enter>
RESTRICTION: <Enter>
FSN: 6505-01-023-5011// <Enter>
NDC: 0085-0613-02// <Enter>
INACTIVE DATE: <Enter>
WARNING LABEL SOURCE is 'NEW'.
The following WARNING LABEL may continue to be used for a limited time for some
external interfaces.
WARNING LABEL: 8,2 // <Enter>


Current Warning labels for CLOTRIMAZOLE 1% TOP CREAM-15
Labels will print in the order in which they appear for local and CMOP fills:

20N  For external use only.

Pharmacy fill card display: DRUG WARNING 20N
NOTE: Because the NEW WARNING LABEL LIST field is empty, the warnings above
are the warnings that our national data source distributes for this drug.

Would you like to edit this list of warnings? N// YES
NEW WARNING LABEL LIST: 8,2,20N



Current Warning labels for CLOTRIMAZOLE 1% TOP CREAM-15
Labels will print in the order in which they appear for local and CMOP fills:

8  DO NOT DRINK ALCOHOLIC BEVERAGES when taking this medication.

2  IMPORTANT: Finish all this medication unless otherwise directed by
prescriber.

20N  For external use only.

Pharmacy fill card display: DRUG WARNING 8,2,20N
NEW WARNING LABEL LIST: 8,2,20N

Would you like to edit this list of warnings? N// <Enter>  O
```

```
ORDER UNIT: TU// <Enter>
PRICE PER ORDER UNIT: 9.77// <Enter>
DISPENSE UNIT: GM// <Enter>
DISPENSE UNITS PER ORDER UNIT: 15// <Enter>
PRICE PER DISPENSE UNIT: 0.651
DAW CODE: 0// <Enter> - NO PRODUCT SELECTION INDICATED
     points to CLOTRIMAZOLE 1% TOP CREAM-15 in the National Drug file.

This drug has already been matched and classified with the National Drug file. In addition, if
the dosage form changes as a result of rematching, you will have to match/rematch to Orderable
Item.

Do you wish to match/rematch to NATIONAL DRUG file? No// <Enter>  (No)
Just a reminder...you are editing CLOTRIMAZOLE 1% TOP CREAM-15.

LOCAL POSSIBLE DOSAGES: <Enter>
  A THIN FILM                                          PACKAGE: OI

Do you want to edit Local Possible Dosages? N// YES

This drug has the following Local Possible Dosages:

A THIN FILM                                          PACKAGE: OI

Do you want to merge new Local Possible Dosages? Y// NO

Strength: 1                  Unit: %

Select LOCAL POSSIBLE DOSAGE: A THIN FILM    OI

LOCAL POSSIBLE DOSAGE: A THIN FILM// <Enter>
OTHER LANGUAGE DOSAGE NAME: UNA CAPA FINA
PACKAGE: Both// <Enter>
BCMA UNITS PER DOSE: <Enter>
Strength: 1                  Unit: %

Select LOCAL POSSIBLE DOSAGE: <Enter>
**********************************************************************
This entry is marked for the following PHARMACY packages:
 Outpatient
 Unit Dose
 Ward Stock
 Non-VA Med

MARK THIS DRUG AND EDIT IT FOR:
O  - Outpatient
U  - Unit Dose
I  - IV
W  - Ward Stock
D  - Drug Accountability
C  - Controlled Substances
X  - Non-VA Med
A  - ALL

Enter your choice(s) separated by commas : O
** You are NOW editing OUTPATIENT fields. **

AN Outpatient Pharmacy ITEM? Yes// <Enter>  (Yes)
CORRESPONDING INPATIENT DRUG: <Enter>
MAXIMUM DOSE PER DAY: <Enter>
STANDARD SIG: AP TAA BID
LOCAL NON-FORMULARY: <Enter>
NORMAL AMOUNT TO ORDER: // <Enter>
SOURCE OF SUPPLY: 1P// <Enter>
CURRENT INVENTORY: // <Enter>
ACTION PROFILE MESSAGE (OP): <Enter>
MESSAGE: 15GM-DISP BY GM*          Replace <Enter>
QUANTITY DISPENSE MESSAGE: DISP BY GM (MULTIPLES OF 15)// <Enter>
```

Example 3: Drug Enter/Edit   Editing Local Possible Dosages and Orderable Item (continued)

```
          Replace

OP EXTERNAL DISPENSE: <Enter>
Do you wish to mark to transmit to CMOP?
Enter Yes or No: YES

This option allows you to choose entries from your drug file and helps you review your NDF
matches and mark individual entries to send to CMOP.

If you mark the entry to transmit to CMOP, it will replace your Dispense Unit with the VA
Dispense Unit. In addition, you may overwrite the local drug name with the VA Print Name and the
entry will remain uneditable.

   Local Drug Generic Name: CLOTRIMAZOLE 1% TOP CREAM-15

                ORDER UNIT: TU
DISPENSE UNITS/ORDER UNITS: 15
             DISPENSE UNIT: GM
   PRICE PER DISPENSE UNIT: 0.651

VA Print Name: CLOTRIMAZOLE 1% TOP CREAM-15                VA Dispense Unit: GM
VA Drug Class: DE102                            CMOP ID: C0298

Do you wish to mark this drug to transmit to CMOP?
Enter Yes or No: YES
QUANTITY DISPENSE MESSAGE: DISP BY GM (MULTIPLES OF 15)
          Replace <Enter>

Do you wish to overwrite your local name?
Enter Yes or No: NO

Do you wish to mark/unmark as a LAB MONITOR or CLOZAPINE DRUG?
Enter Yes or No: NO

** You are NOW in the ORDERABLE ITEM matching for the dispense drug. **

CLOTRIMAZOLE 1% TOP CREAM-15 is already matched to

     CLOTRIMAZOLE   CREAM,TOP

Do you want to match to a different Orderable Item? NO// YES

   Dosage Form -> CREAM,TOP

Match to another Orderable Item with same Dosage Form? NO// <Enter>

   Dosage Form   -> CREAM,TOP
   Dispense Drug -> CLOTRIMAZOLE 1% TOP CREAM-15

Orderable Item Name: CLOTRIMAZOLE// <Enter>

Matching CLOTRIMAZOLE 1% TOP CREAM-15
   to
CLOTRIMAZOLE CREAM,TOP

Is this OK? YES// <Enter>
Match Complete!

   Now editing Orderable Item:
   CLOTRIMAZOLE   CREAM,TOP

This Orderable Item is Formulary.

Select OI-DRUG TEXT ENTRY: <Enter>
INACTIVE DATE:  <Enter>
DAY (nD) or DOSE (nL) LIMIT: <Enter>
MED ROUTE: <Enter>
```

Example 3: Drug Enter/Edit   Editing Local Possible Dosages and Orderable Item (continued)

```
SCHEDULE TYPE: <Enter>
SCHEDULE: <Enter>
PATIENT INSTRUCTIONS: <Enter>
OTHER LANGUAGE INSTRUCTIONS: <Enter>
Select SYNONYM: <Enter>
```

Example 4: Drug Enter/Edit   Editing Non-VA Medications

```
Select DRUG GENERIC NAME: GINGER ROOT TAB/CAP
  Are you adding 'GINGER ROOT' as a new DRUG (the 1756TH)? No// Y  (Yes)
   DRUG NUMBER: 112// <Enter>
   DRUG VA CLASSIFICATION: <Enter>
   DRUG FSN: <Enter>
   DRUG NATIONAL DRUG CLASS: <Enter>
   DRUG LOCAL NON-FORMULARY: N <Enter> N/F
   DRUG INACTIVE DATE: <Enter>
   DRUG MESSAGE: <Enter>
   DRUG RESTRICTION: <Enter>
GENERIC NAME: GINGER ROOT TAB/CAP// ^DI
     1   DISPENSE UNIT
     2   DISPENSE UNITS PER ORDER UNIT
CHOOSE 1-2: 2  DISPENSE UNITS PER ORDER UNIT
DISPENSE UNITS PER ORDER UNIT: <Enter>
PRICE PER DISPENSE UNIT: 0.0000
DAW CODE: 0// <Enter> - NO PRODUCT SELECTION INDICATED

Do you wish to match/rematch to NATIONAL DRUG file? Yes//   (Yes)

Deleting Possible Dosages...

Match local drug  GINGER ROOT
                                     ORDER UNIT:
                       DISPENSE UNITS/ORDER UNITS: 2
                                   DISPENSE UNIT:
No NDC to match...

    I will attempt to match the NDCs from your SYNONYMS.

No match by Synonym NDC... now first word

Match made with GINGER ROOT TAB/CAP
  Now select VA Product Name

1 GINGER CAP/TAB    CAP/TAB  HA000  G0226

Enter your choice: 1
         Is this a match  < Reply Y, N or press return to continue > :  Y

CHOOSE FROM:
  1    60  BOTTLE
  2    OTHER  OTHER
         Enter Package Size & Type Combination: 1

Local drug ginger root
matches    GINGER CAP/TAB
PACKAGE SIZE: OTHER
PACKAGE TYPE: OTHER

< Enter "Y" for yes >
< Enter "N" for no >                               OK? :  Y

LOCAL DRUG NAME: GINGER ROOT TAB/CAP
                                     ORDER UNIT:
                       DISPENSE UNITS/ORDER UNITS:
                                   DISPENSE UNIT:

VA PRODUCT NAME: GINGER CAP/TAB
VA PRINT NAME: GINGER CAP/TAB                        CMOP ID: G0226
```

Example 6: Drug Enter/Edit   Gender-Specific Warnings (continued)

```
GENDER SPECIFIC LBLS ON ALL RX: YES// ?
     If a new warning is specific to one gender, set this field to "N" to print
     the warning only for patients of that gender.
     Choose from:
       Y        YES
       N        NO
GENDER SPECIFIC LBLS ON ALL RX: YES//<Enter>
ORDER UNIT: BX//  <Enter>
PRICE PER ORDER UNIT: 4.95//  <Enter>
```

Example 7: Drug Enter/Edit   Dispense As Written (DAW) Code Editing

```
Select OPTION NAME: PSS DRUG
     1   PSS DRUG ENTER/EDIT        Drug Enter/Edit
     2   PSS DRUG TEXT FILE REPORT       Drug Text File Report
CHOOSE 1-2: 1  PSS DRUG ENTER/EDIT      Drug Enter/Edit
Drug Enter/Edit

Select DRUG GENERIC NAME:   METAPROTERENOL 5% SOLUTION 10ML        RE102

         ...OK? Yes//  <Enter> (Yes)


********************************************************************************
This entry is marked for the following PHARMACY packages:
 Outpatient
 Unit Dose
 Non-VA Med
GENERIC NAME: METAPROTERENOL 5% SOLUTION 10ML  Replace
VA CLASSIFICATION: RE102//  <Enter>
DEA, SPECIAL HDLG:  <Enter>

NATIONAL FORMULARY INDICATOR: YES
LOCAL NON-FORMULARY:  <Enter>
VISN NON-FORMULARY:  <Enter>
Select DRUG TEXT ENTRY:  <Enter>
Select FORMULARY ALTERNATIVE:  <Enter>
Select SYNONYM: METAPROTERENOL SULFATE 5% INHL SOLN
        //  <Enter>
  SYNONYM: METAPROTERENOL SULFATE 5% INHL SOLN  Replace
  INTENDED USE:  <Enter>
  NDC CODE:  <Enter>
Select SYNONYM:  <Enter>
MESSAGE:  <Enter>
RESTRICTION:  <Enter>
FSN:  <Enter>
NDC: 597-0071-75//  <Enter>
INACTIVE DATE:  <Enter>

WARNING LABEL SOURCE is 'NEW'.
The following WARNING LABEL may continue to be used for a limited time for some
external interfaces.
WARNING LABEL:


Current Warning labels for METAPROTERENOL 5% SOLUTION 10ML
No warnings from the new data source exist for this drug.
Verify that the drug is matched to the National Drug File.

Would you like to edit this list of warnings? N//  <Enter> O
ORDER UNIT:  <Enter>
PRICE PER ORDER UNIT:  <Enter>
DISPENSE UNIT: ML//  <Enter>
DISPENSE UNITS PER ORDER UNIT:  <Enter>
PRICE PER DISPENSE UNIT: 2.461
```

Example 7: Drug Enter/Edit   Dispense As Written (DAW) Code Editing (continued)

```
DAW CODE: 0// ?

Enter the Dispensed As Written (DAW) code for this Drug. This information will
be used when submitting electronic claims to 3rd party payers (ePharmacy).

Select one of the following:

0 - NO PRODUCT SELECTION INDICATED
1 - SUBSTITUTION NOT ALLOWED BY PRESCRIBER
2 - SUBSTITUTION ALLOWED-PATIENT REQUESTED PRODUCT DISPENSED
3 - SUBSTITUTION ALLOWED-PHARMACIST SELECTED PRODUCT DISPENSED
4 - SUBSTITUTION ALLOWED-GENERIC DRUG NOT IN STOCK
5 - SUBSTITUTION ALLOWED-BRAND DRUG DISPENSED AS A GENERIC
6 - OVERRIDE
7 - SUBSTITUTION NOT ALLOWED-BRAND DRUG MANDATED BY LAW
8 - SUBSTITUTION ALLOWED-GENERIC DRUG NOT AVAILABLE IN MARKETPLACE
9 - OTHER

DAW CODE: 0// <Enter> - NO PRODUCT SELECTION INDICATED

     points to METAPROTERENOL SO4 5% SOLN,INHL in the National Drug file.


This drug has already been matched and classified with the National Drug
file. In addition, if the dosage form changes as a result of rematching,
you will have to match/rematch to Orderable Item.
This drug has also been marked to transmit to CMOP.
If you choose to rematch it, the drug will be marked NOT TO TRANSMIT to CMOP.


Do you wish to match/rematch to NATIONAL DRUG file? No//  <Enter> (No)
Just a reminder...you are editing METAPROTERENOL 5% SOLUTION 10ML.

LOCAL POSSIBLE DOSAGES:

Do you want to edit Local Possible Dosages? N// <Enter> O

*****************************************************************************
This entry is marked for the following PHARMACY packages:
 Outpatient
 Unit Dose
 Non-VA Med

MARK THIS DRUG AND EDIT IT FOR:
O  - Outpatient
I  - IV
D  - Drug Accountability
C  - Controlled Substances
X  - Non-VA Med

Enter your choice(s) separated by commas : <Enter>

** You are NOW in the ORDERABLE ITEM matching for the dispense drug. **


METAPROTERENOL 5% SOLUTION 10ML is already matched to

     METAPROTERENOL SOLN,INHL


Do you want to match to a different Orderable Item? NO// <Enter>
```

1.6 Lookup into Dispense Drug File
[PSS LOOK]

The *Lookup into Dispense Drug File* option provides a lookup into the DRUG file (#50) and displays fields that are commonly edited. It is not possible to edit entries in the DRUG file (#50) from this option. Edits can be made through the use of the *Drug Enter/Edit* option. Patch PSS*1*61 ensures that the newly populated CS FEDERAL SCHEDULE field of the VA PRODUCT file (#50.68) is also included as part of the drug details in the *Lookup into Dispense Drug File* option.

Example 1: Lookup Drug

```
Select DRUG GENERIC NAME: TIMOLOL
    1    TIMOLOL MALEATE 0.25% OPH GEL        OP101    N/F   NATL N/F; 2.5 ML/TUBE
    2    TIMOLOL MALEATE 0.25% OPH SOLN       OP101         NATL REVIEW; 5 ML/BT (IEN)
    3    TIMOLOL MALEATE 0.5% OPH GEL         OP101    N/F   NATL N/F; 2.5 ML/TUBE (IEN)
    4    TIMOLOL MALEATE 0.5% OPH SOLN        OP101         NATL REVIEW; 5 ML/BT (IEN)
CHOOSE 1-4: 4  TIMOLOL MALEATE 0.5% OPH SOLN        OP101        NATL REVIEW;
5 ML/BT (IEN)

                    TIMOLOL MALEATE 0.5% OPH SOLN
=============================================================================
VA PRINT NAME:   TIMOLOL MALEATE 0.5% OPH SOLN          CMOP ID#: T0056
VA PRODUCT NAME: TIMOLOL MALEATE 0.5% SOLN,OPH          CMOP DISPENSE: NO
ORDERABLE ITEM:  TIMOLOL SOLN,OPH                       NDF DF: SOLN,OPH
ORDERABLE ITEM TEXT:

SYNONYM(S):   TIMOPTIC 0.5%                     Trade Name
              T/5                              Quick Code
              T.5                              Quick Code
              024208032405                     Drug Accountability
              1677                             Quick Code

MESSAGE: NATL REVIEW; 5 ML/BT (IEN)
-------------------------------------------------------------------------
DEA, SPECIAL HDLG: 6P                      NDC:        61314-227-05
DAW CODE: 5 – SUBSTITUTION ALLOWED–BRAND DRUG DISPENSED AS A GENERIC
CS FEDERAL SCHEDULE:
INACTIVE DATE:
QUANTITY DISPENSE MESSAGE: ML (5/BT)
WARNING LABEL SOURCE is set to 'NEW'
NEW WARNING LABEL:
22N  For the eye.

Pharmacy fill card display: DRUG WARNING 22N
 -------------------------------------------------------------------------
ORDER UNIT:              BT        PRICE/ORDER UNIT:        1.45
DISPENSE UNIT:           ML        VA DISPENSE UNIT:        ML
DISPENSE UNITS/ORDER UNIT: 5       PRICE/DISPENSE UNIT:     0.2900
APPL PKG USE:  Outpatient  Unit Dose
STRENGTH:                         UNIT:
POSSIBLE DOSAGES:
LOCAL POSSIBLE DOSAGES:
   LOCAL POSSIBLE DOSAGE: 1 DROP                  PACKAGE: IO
     BCMA UNITS PER DOSE: 1
   LOCAL POSSIBLE DOSAGE: 2 DROPS                 PACKAGE: IO
     BCMA UNITS PER DOSE: 1
-------------------------------------------------------------------------
VA CLASS: OP101  BETA-BLOCKERS,TOPICAL OPHTHALMIC
LOCAL NON-FORMULARY:          VISN NON-FORMULARY:
National Formulary Indicator: YES
National Restriction:
Local Drug Text:
```

Example 2: Lookup into Dispense Drug File

```
Select Pharmacy Data Management Option: LOOKUP INTO Dispense Drug File
Select DRUG GENERIC NAME: LOVASTATIN 20MG TAB CV350 N/F

RESTRICTED TO CARDIOLOGY SERVICE
LOVASTATIN 20MG TAB
============================================================================
VA PRINT NAME: LOVASTATIN 20MG TAB CMOP ID#: L0060
VA PRODUCT NAME: LOVASTATIN 20MG TAB CMOP DISPENSE: YES
ORDERABLE ITEM: LOVASTATIN TAB (N/F) NDF DF: TAB
ORDERABLE ITEM TEXT:
Refer to PBM/MAP Hyperlipidemia treatment guidelines for use.
SYNONYM (S): MEVACOR Trade Name
MESSAGE: THIS IS RESTRICTED TO CARDIOLOGY SERVICE
----------------------------------------------------------------------------
DEA, SPECIAL HDLG: 6 NDC: 000006-0731-82
CS FEDERAL SCHEDULE:
INACTIVE DATE:
QUANTITY DISPENSE MESSAGE: DISPENSE IN 30'S
WARNING LABEL: WITH FOOD
----------------------------------------------------------------------------
ORDER UNIT: BT PRICE/ORDER UNIT: 50
DISPENSE UNIT: TAB VA DISPENSE UNIT: TAB
DISPENSE UNITS/ORDER UNIT: 100 PRICE/DISPENSE UNIT: 0.500
APPL PKG USE: Outpatient Unit Dose
----------------------------------------------------------------------------
VA CLASS: CV350 ANTILIPEMIC AGENTS
LOCAL NON-FORMULARY: N/F VISN NON-FORMULARY: N/F
National Formulary Indicator: YES
FORMULARY ALTERNATIVES: SIMVASTATIN 20MG TAB
PRAVASTATIN 20MG TAB
National Restriction:
(Refer to PBM/MAP Hyperlipidemia treatment guidelines for use)
Local Drug Text:
```

Example 3: Lookup Drug - Looking Up a Non-VA Med

```
Select DRUG GENERIC NAME: GINKO TAB/CAP            HA000     N/F


             ginko tab/cap
============================================================================

VA PRODUCT NAME: GINKGO EXT 60MG TAB
ORDERABLE ITEM:  ginko TAB (N/F)                          NDF DF: TAB
ORDERABLE ITEM TEXT:

SYNONYM(S):
MESSAGE:
----------------------------------------------------------------------------
DEA, SPECIAL HDLG:                          NDC:
CS FEDERAL SCHEDULE:
INACTIVE DATE:
----------------------------------------------------------------------------
ORDER UNIT:                         PRICE/ORDER UNIT:
DISPENSE UNIT:
DISPENSE UNITS/ORDER UNIT:           PRICE/DISPENSE UNIT:
APPL PKG USE:  Non-VA Med
STRENGTH:                   UNIT:
POSSIBLE DOSAGES:
LOCAL POSSIBLE DOSAGES:
----------------------------------------------------------------------------
VA CLASS:
LOCAL NON-FORMULARY: N/F        VISN NON-FORMULARY:
National Formulary Indicator: Not Matched to NDF
```